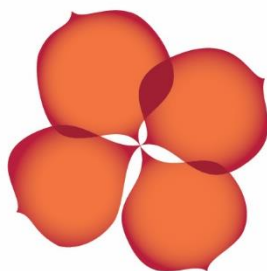


POLICY

College Enrolment and Attendance



NT
CHRISTIAN
SCHOOLS

DOCUMENT INFORMATION

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Policy
Feedback



AMENDMENT HISTORY

Version	Date	Changes Made
1.0	04/2026	Need identified to clearly communicate requirements and terms of enrolment for schools governed by NT Christian Schools and meet Education Act requirements. Policy developed in consultation with campus leadership and company members, approved by Board April 2026, ref: 5.2.3

1 Preamble

NT Christian Schools is an organisation that exists to advance the Christian religion through the provision of high-quality education and training services and religious instruction. A holistic and relational approach to learning for each individual student, underpinned by a biblical worldview provides an education for the whole person, for the whole of life.

We believe that the Christian faith is a life-transforming faith that will be authentically evidenced in a believer's actions. The bible exhorts us to pursue godliness and to model biblical standards of behaviour. Everything we do, our practices, our conduct, our use and stewardship of resources is an act of worship to God and a witness to those around us.

All members of the NT Christian Schools community are to be committed to ensuring a safe and caring environment for students, staff and the whole community in a manner that is consistent with the Christian ethos and beliefs of NT Christian Schools.

Employees are fully supported by NT Christian Schools to meet compliance with these documents.

NT Christian Schools is committed to achieving and maintaining workable solutions for our organisation.

We may make changes to this policy from time to time to improve the effectiveness of organisational operations or to meet legislative requirements. Notification of changes will be communicated to those a policy applies to, and it is their responsibility to read updated policies and relevant related documents as soon as reasonably practical. Any NT Christian Schools stakeholder who wishes to provide feedback about this policy may forward their suggestions to the policy monitor or policy@ntchristianschools.com.au.

2 Purpose

The College Enrolment and Attendance policy outlines the areas of responsibilities and conditions of enrolment in the schools governed by NT Christian Schools:

- Araluen Christian College,
- Marrara Christian College,
- NT Christian College,
- Nhulunbuy Christian College,
- Palmerston Christian College,
- Sattler Christian College.

3 Policy applies to

This applies to parents/carers, students, and staff, as well as prospective students and their parents/carers of schools governed by NT Christian Schools.

The policy is available to all parents, carers, students, and staff via the NT Christian Schools website and on request from any office of NT Christian Schools.

The policy is available to all staff and board via the NT Christian Schools Canvas *Policy and Advisory Library*.

4 Policy

4.1 Guiding Principles

The education and care services governed by NT Christian Schools were founded by local Christian parents and elders desiring a partnership with schools that supported their beliefs and provided a Christ-centered education for their children¹.

Parents and carers play a vital role in the education of their children² and those who choose to enrol their children in schools governed by NT Christian Schools do so with an understanding of the Christian ethos and values of NT Christian Schools³ and a desire for a partnership between home and school as they raise and educate their children.

NT Christian Schools holds a firm belief that every person is created in the image of God, is of inherent value, and has a unique contribution to make to the world⁴.

The staff are committed to a formational learning approach of education seeking to embrace every student as an individual and provide opportunities through differentiated teaching and learning, and personal pathways enabling growth in knowledge, character and understanding so every student may flourish and live life with a sense of purpose.

For the purposes of upholding the Christian ethos of our schools, programs and entities, it is a genuine requirement of those entering into a partnership with our organisation through enrolment as a student, parent or carer of a student to agree to actively support and not oppose the religious beliefs of the Christian faith and ethos of NT Christian Schools.

NT Christian Schools honours the Care and Protections Act 2007 (NT) and Family Law providing families an educational option that supports their role and responsibility to bring up their children fostering cultural and religious values⁵.

4.2 General Terms

NT Christian Schools recognises the uniqueness of each student, and benefits to a college community when diversity of strengths and needs of individuals are acknowledged and catered for.

Colleges governed by NT Christian Schools are not academically selective.

Each college endeavours to provide for the specific needs, educational and other, of a student seeking enrolment.

Parents/Carers and students are required to disclose all aspects of the student's educational needs (including physical, social or emotional support) and family circumstances that may have an impact on student's education to assist the college to appropriately support the student.

Parents/Carers may be asked to provide additional information from previous education and carer services or independent specialists to assist the college in having a clear understanding of

¹ Proverbs 22:6; Ephesians 6:4; Deuteronomy 6:6-7

² Education Act 2015 (NT), sections 4(d), 39(1) and 40(2)

³ [Who is NT Christian Schools? - NT Christian Schools](#), [Why choose NT Christian Schools? - NT Christian Schools](#), [Why Christian education? - NT Christian Schools](#), [Our policies - NT Christian Schools](#)

⁴ Genesis 1:26-27, Psalm 139:13-14, John 3:16, Luke 12:7, Matthew 6:26, Galatians 5:13, Romans 12:1, 1 Peter 4:10, Matthew 5:16, James 2:15,

⁵ Care and Protections Act 2007 (NT), section 8(1), 8(2); Family Law Act 1975

educational and well-being needs and adjustments that a student may require. Any changes to these throughout the enrolment process or enrolment with NT Christian Schools must be communicated to the college.

No child will be denied enrolment based on unlawful attributes⁶ such as their race, nationality, socio-economic background, faith or disability (where reasonable adjustments made by the school will enable the student to access and participate in education in a comparable way⁷ and the duty of care expected from a school can be provided).

The decision on whether a student is to be enrolled will generally be made collaboratively with the Parents/Carers and student, as Principals are obligated to disclose the college's ability to cater for the student's needs. However, the final decision regarding enrolment is at the discretion of the Principal.

Colleges of NT Christian Schools will seek to enrol children who demonstrate a willingness to participate in the full range of activities the school offers and whose families understand, accept and are supportive of the Christian ethos, aims and objectives of the College⁸.

Further considerations made by schools before an enrolment is offered to a child include:

- the child's school-readiness,
- availability of places, current class size and dynamics, and
- the child's history with school engagement.

Parents/Carers and the child/ren must attend an enrolment interview with the College Principal (or their delegate) as part of the application process and before an enrolment position can be offered.

When parents/carers or a mature aged student accept an offer of enrolment at a college governed by NT Christian Schools, a contract is established between the College, the parents/carers and the enrolled students(s). The terms of which are established in the:

- Enrolment and Attendance Policy,
- Enrolment Application and Agreement,
- Fee Policy
- Behaviour and Culture Management Policy,
- Student Code of Conduct
- Parent, Visitor, Volunteer, Contractor Code of Conduct
- and other relevant policies and procedures of NT Christian Schools.

Review or termination of an enrolment contract may be made if changed circumstances warrant a revision or there is serious or persistent noncompliance with policies and expectations of NT Christian Schools relating to attendance, behaviour, payment of fees and other requirements of NT Christian Schools as communicated in the policy and by other means by NT Christian Schools.

Previous enrolment in an Early Learning Centre (ELC) or another school governed by NT Christian

⁶ Disability Standards for Education 2005, Disability Discrimination Act 1992 (Cth)

⁷ Disability Standards for Education 2005, Disability Discrimination Act 1992 (Cth)

⁸ [Who is NT Christian Schools? - NT Christian Schools](#), [Why choose NT Christian Schools? - NT Christian Schools](#), [Why Christian education? - NT Christian Schools](#), [Our policies - NT Christian Schools](#)

Schools does not guarantee an enrolment position.

By using any services, engaging with our digital platforms or providing any entity of NT Christian Schools with your personal information (or authorising it to be provided to us by someone else), you agree to your personal information being handled as articulated in the [Privacy Protections Policy](#).

All schools will maintain a register of enrolments in accordance with its legal obligations to do so⁹.

- NT Christian Schools collects information required by legislation, regulation and for purpose of providing education and care to students.
- All reasonable care will be taken to protect and respect the confidentiality of information provided and collected as articulated in the NT Christian Schools' Privacy Protections Policy.

It is highlighted to parents/carers enrolling their children at colleges of NT Christian Schools that all subjects are taught from a Biblical perspective, and all students are expected to participate in biblical studies lessons and any other Christian faith-based celebrations and activities held by the college.

Colleges seek to extend classroom learning and personal development by providing opportunities for students to participate in extra-curricular activities and experiences including excursions and camps as part of the curriculum and wellbeing programs. Student attendance is expected and the cost of all compulsory activities, including excursions and camps, is included in tuition fees. Parents/Carers are to support and enable student attendance.

4.3 Enrolment Criteria

The following criteria are considered and will determine if an enrolment place is offered:

- School readiness (includes physical age, social maturity, ability and attitude to learning, emotional stability, coordination skills [particularly for Transition enrolment]);
- Current class sizes and dynamics;
- Enrolment Preferential Priorities¹⁰;
- All required and requested information has been provided to the college;
- When siblings are already enrolled, fee payments are up to date and not in arrears.

4.3.1 Age Requirements¹¹

To enrol in Transition, children must turn five (5) years old before 30 June of the year of enrolment. In the year a child turns six years of age on or before 30 June, they become of compulsory school age.

Many factors need to be considered for a child to be enrolled into Transition before the prescribed entry date, and acceptance remains solely at the discretion of the Principal. Any parent wishing to enrol their child early will need to discuss the best entry date with the Principal during their enrolment interview. Areas to be discussed include the child's social ability, preschool recommendations, the results of psychometric assessment, the child's behaviour and attitude to learning.

⁹ Education Act 2015 (NT), section 45

¹⁰ Refer to section 4.3.2

¹¹ Education Act 2015 (NT)

Once a student has completed Year 10, the student must participate in an eligible option until they reach 17 years of age. An eligible option is approved education or training or, provided the student is 15 years or over, paid employment or a combination of the two¹².

Mature-aged students (those who are applying for enrolment over 18 years of age) are required to provide a current criminal record history acquired at their own expense from SafeNT. If the criminal record history shows conviction of incidents causing harm to others, enrolment may be refused¹³.

4.3.2 Enrolment Preferential Priority

When there is a wait list for enrolment places at a college or in a particular grade, or limited enrolment positions, the priorities for offering enrolment places will be:

1. Children of members of NT Christian Schools Ltd;
2. Children of staff employed by NT Christian Schools;
- Siblings of children already enrolled at the school;
3. Children whose parents/carers are supportive of the vision, mission and ethos of NT Christian Schools.
4. Children of school alumni;
5. All other children in order of earliest date of application and willingness of families and student to:
 - a. be supportive of and engage with NT Christian School's Christian beliefs, values and tenants,
 - b. be supportive of staff carrying out their duties,
 - demonstrate a history of acceptable behaviour, attendance and participation in school events (for those who have previously been enrolled in a school or ELC of NT Christian College),
 - c. pay fees.

NOTE:

- When an application reasonably falls into a number of the above categories, they shall be categorised by the highest priority they satisfy.
- Where two or more applicants have equal priority, the applicant who satisfies highest number of categories shall take precedence. If all other aspects are equal, the earliest date of application will take precedence.

4.4 Students on Visas

NT Christian Schools will enrol students who hold Australian Citizenship or Visas subclass that has residency entitlements¹⁴.

It is the responsibility of parents/carers to ensure the college is provided with copies of valid passports and current visa information in their enrolment application. Parents/Carers must advise the college of any changes in circumstances related to, visa conditions or citizenship.

¹² Education Act 2015 (NT) section 38

¹³ [Disqualifying Offences for Mature Aged Students](#)

¹⁴ Refer to Student on Visa Enrolment Framework

Parents/Carers must ensure any visa conditions such as (but not limited to) holding health insurance are maintained.

Where a child is the holder of a Tourist Visa (subclass 601 or 600) or a dependent of an International Student Visa (subclass 407 or 500) allowing or requiring the child to be enrolled in a school, additional fees may need to be charged, depending on the visa sub-class as their visa class may exclude their enrolment from attracting government funding¹⁵.

4.4.1 Visa Subclass 407 and 500

NT Christian Schools does not have the required Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS) registration to enrol children who hold an International Student visa (subclass 407 or 500). Exceptions exist where the child is a *dependent* of a parent who holds a visa subclass 407 or 500, and the conditions of the parent's visa include maintaining education for dependents. Overseas Student Fees will need to be paid as these students do not attract recurrent government funding with their enrolment.

4.4.2 Visa Subclass 600 and 601

Students holding these visa subclasses may be enrolled if their visa conditions allow. They will be required to pay Overseas Student Fees. They must declare any other school enrolments they have had in Australia.

4.4.3 Exchange Students

Exchange students are students participating in an authorised student exchange program. They may be eligible for recurrent funding (therefore not required to pay Overseas Student Fees) if:

- they are on exchange at the school for more than six (6) months,
- have not completed formal schooling in their country of origin and
- meet the usual census eligibility requirements, i.e. enrolled on census day, in a year level the school is approved to provide, has a pattern of regular attendance etc.

4.5 Assessment for Additional Support

Learning or welfare assessments may be requested by the Principal (or their delegate) as part of the enrolment application process or anytime throughout a student's enrolment with NT Christian Schools to thoroughly determine what additional supports may assist a student in their learning journey in response to information provided by parents/carers, from a previous school, or when needs are identified.

An appointment will be made for the child(ren)/student and parents/carers to meet with a delegate of the college's Learning Support and/or Student Wellbeing team. Age-appropriate information will be collected to determine the scope and extent of educational or wellbeing support required.

The college may determine it is in the best interest of the student to request parents/carers engage external professionals with recognised qualifications in particular areas to provide formal assessments so the college can be guided with specialised information to build a learning profile and support plans to appropriately assist a student's learning and wellbeing.

Parents/Carers may also request a learning or welfare assessment by the college when a need is identified, so they are able to determine if the supports their child may need can be provided by

¹⁵ Refer to Student on Visa Enrolment Framework

the college. Any external costs associated with undertaking these assessments may be at parent/carer expense. This will be communicated clearly to parents/carers for agreement before being conducted.

4.6 Probationary Enrolment

NT Christian Schools reserves the right to offer probationary enrolment if the Principal believes there is a history of behavioural or engagement issues in previous schools or if there are concerns regarding a child's school readiness.

The probationary enrolment shall be for the period of one term, with assessment and review by the Principal in consultation with relevant college staff.

The Principal shall provide the parents/carers and student with documented terms of the probationary enrolment offer.

At the completion of the probationary period, the determination regarding ongoing enrolment will be discussed with the student and parents/carers in a meeting and in writing.

4.7 Enrolment Deferral

If an enrolment place is offered for a particular entry point, the offer only applies to that point of entry, and it does not stand for later entry points.

Where extenuating circumstances outside of the family's control prevents commencement of enrolment at the entry point offered, they may apply for a deferment of enrolment for no later than 6 months post offered entry point. Approval for the deferment will be at Principal's discretion.

If a family declines to take the enrolment place at the appointed entry point offered, or in accordance with deferred entry point agreed to by the college, they will need to reapply for enrolment.

For example:

1. *If a family applies for and is offered an enrolment place for their child in Year 4, the family cannot decide to hold off or defer commencing enrolment until Year 6 without needing to reapply for enrolment.*
2. *A family is relocating to the Northern Territory with their employer. The employer delays the move for 4 months. The family may request a deferred entry point. If the college is able to hold an enrolment position open, the Principal may agree to the deferred commencement.*

4.8 Information Sharing¹⁶

The CEO of the Department of Education and Training may request NT Christian Schools provide:

- Data recorded in enrolment and attendance registers;
- The age, identity or whereabouts of a child whose usual place of residence is in the Northern Territory and who is not enrolled in a school or participating in an eligible option as required, the reasons why they are not enrolled or participating, and other additional information as articulated in section 170 of the Education Act 2015 (NT)

¹⁶ Education Act 2015 (NT) sections: 161, 170, 171

Principals may share the following information about a student who attended the college to the principal of any other school to which the student subsequently transfers or proposes to transfer (even if the student does not transfer immediately). The Principal may also request this information from the current or previously attended schools of a student making application for enrolment at their college:

- Information to assist with the transfer of the student to the other school;
- Information the Principal considers relevant to ensure the safety and wellbeing of the student or other students attending the other school.

An individual who discloses or shares information in accordance with relevant terms of the Education Act, in good faith, is protected from liability that may otherwise be applied under the Information Act 2002.

4.9 Student Withdrawal and Termination of Enrolment

Families are required to give at least a full term's notice, in writing, to their campus enrolment officer if they intend to withdraw their child from the college (end enrolment).

A Late Withdrawal Fee will be charged if this period of notice is not provided. In extenuating circumstances this fee may be waived, at the Principal's discretion.

Principals may terminate or end the enrolment agreement with a student where:

- Section 4.4.2.2 *Expulsions or Exclusions* of the *Behaviour and Culture Management Policy* is enacted.
- Regular attendance is not maintained¹⁷ (outside of genuine reasons for absence) after college-based and external service supports have been put in place.
- Continuous or deliberate breaches of NT Christian Schools policy or relevant Code of Conduct by the student or the parents/carers.

4.10 Campus-based Services

NT Christian Schools looks to provide a variety of welfare services to support students. These may include (but not limited to) Chaplains, Counsellors and Defence School Mentors.

By enrolling your child with NT Christian Schools, you give permission for your child to access support from these staff.

All interactions are subject to duty of care protocols, with appropriate records of interactions and supports recorded on a student's file.

4.11 Extra-curricular Activities

Some campuses may host services or individuals that provide opportunity for students to engage in extra-curricular activities such as music lessons or sports development programs.

These initiatives are not included in the college's tuition fees. When available, these are opt-in activities, that require enrolment and any payment of fees to be made directly to the service or individual running the program.

¹⁷ Refer to section 5

4.12 External Service Providers

External service providers such as Allied Health professionals, Vaccinations Nurses, Dental Services and welfare service providers may be engaged by the college for a variety of purposes to provide a service or specialist support to the students.

Parental permissions will be required for students to engage with these services.

The exception being where mandatory reporting requirements have been enacted.

5 Attendance

Consistency of school attendance impacts a child's achievement, social skills and connection, and wider development.

Parents/Carers carry the responsibility to ensure that children of compulsory school age¹⁸ are enrolled in school and attend school each school day that student instruction or activity is provided by their school. (A student living independently must attend school each day that student instruction is provided)¹⁹.

If a student will be late or will not be attending school for any reason, parents/carers are to communicate with the college as to why their child will be late or will not be attending school. Communication needs to be:

- in advance if their child will be late or needing to leave school throughout the day to attend an appointment; or whenever the absence is pre-planned or anticipated.
- preferably through the digital school management system (Compass) or by phoning or emailing the college office. (Schools will provide parents/carers with information and instructions on how to communicate student absences).

Students arriving late or departing early need to be signed in or out at the school reception and collected by a parent/carer from the office.

Accurate daily attendance records recording a student's daily attendance, absences, reasons for absence and documentation to substantiate reasons for absence will be kept by the college. The attendance register will also record information about any student granted exemption for attending school.

NT Christian Schools implements procedures to monitor the daily attendance of students and identify absences to support our duty of care and student wellbeing; and to meet reporting requirements.

When the college is not notified of a student's absence, the college will seek an explanation for the absence.

After two days of absence, class teachers will reach out to the student and their parents/carers to implement plans to support continuation of learning (suitable during the absence) for the student.

When there is unsatisfactory reasoning for non-attendance and poor student engagement in school and learning, the College will contact families directly to:

- remind families of the obligation to support their child's school attendance,

¹⁸ Refer to section 4.3.1

¹⁹ Education Act 2015 (NT) section 40, 41

- seek partnership with families to implement strategies to improve attendance and ongoing learning which may also include:
 - referral to support services that will assist families with improving attendance,
 - reporting to the Education Department or other authorities²⁰.

Where unforeseeable circumstances mean a student will have an extended period of absence from classes, the college will partner with the student and family to provide reasonable assistance to support ongoing learning and/or prepare formal application for exemptions or alternative enrolment options with services providing distance education²¹.

6 Enrolment Process in Summary

1. College engages with prospective families, responding to enquiries with provision of college prospectus and enrolment information, and offer of a college tour.
2. Families submit Enrolment Application and Agreement Form, with all required information provided, and payment of application fee.
3. Enrolment interview with College Principal or their delegate, and if determined required by the College, an Assessment for Additional Support interview.
4. Decision regarding enrolment is made by the Principal and will be communicated to the family by the Enrolment Officer along with any other relevant information and steps to progress the enrolment process.
5. Completion of the enrolment administration including signing of enrolment agreement, payment of Enrolment Acceptance Deposit and establishment of fee payment plan²².
6. Confirmation of start date will be communicated to the parents/carers along with information relevant to the child's commencement.
7. Administration of new enrolment, relevant college staff notified and preparation to welcome student is made.

7 Roles and responsibilities

Evidence of Compliance	
Principals	
Ensure compliance with NT Christian Schools policies and documented procedures.	Enrolment Records.
Ensure all relevant people are aware of this policy and related procedures.	Staff induction and training records.
Maintain accurate daily Register of Enrolment and Attendance.	Compass Database.
Proactively promote their college with authenticity to pursue enrolment growth and community awareness.	Advertising materials. Enquiries.

²⁰ Education Act 2015 (NT) section 171

²¹ NB: NT Christian Schools is not a registered provider of distance education.

²² Fees Policy, section 4.3

Evidence of Compliance	
Ensure appropriate enrolment interviews and assessments are undertaken in accordance with NT Christian Schools' protocols.	Interview records. Assessment notes.
Seek appropriate information from previous schools or provide appropriate information to future schools to support the wellbeing of students.	Communication records.
Ensure procedures for monitoring and addressing student absence are established, documented and implemented as part of the college's Behaviour and Culture Management Framework, including supporting families needing additional assistance, engaging external support services or reporting to required authorities when needed.	Documented campus Behaviour and Culture Management Framework and operational protocols. Communication records with relevant staff. Compass communication records to parents/carers. Communication records with support agencies and authorities.
Ensure all staff involved in the enrolment and monitoring of attendance are appropriately trained to meet responsibilities.	PD records.
Monitor enrolment and attendance records to ensure compliance is met.	
Enrolment Officer	
Positively promote their school with authenticity to potential enrolling families.	Advertising materials. Enquiries.
Process received enrolment enquiries and application in a timely manner.	
Ensure departure notices are communicated to Principal and heads of school to allow for appropriate communication with student and parent/carer.	Communication records.
Coordinate enrolment interviews	Calendars.
Maintain enrolment documentation and records.	Files and Compass data base.
Advise administration and teaching staff of new enrolments to their school before student commences.	Communication records.
Support Principal in preparing data and enrolment reports for the Board.	Principal board reports.
Process new enrolments establishing student Compass records in accordance with NTCS procedures and protocols.	Compass data base.
Enrolment Interviewer	
Assess enrolment applications with:	Interview and assessment records.

Evidence of Compliance	
• Regard to criteria and priorities outlined in this policy and related procedural documents, • Equitably to assist parents/carers to make the best decision for their child's schooling, • Provide prompt determination so enrolment officer can complete process, and parents/carers are advised	
Teaching Staff	
Prepare for the incoming student, particularly new enrolments.	
Know where to find and review all relevant documentation on students to ensure students' needs are being met.	
Maintain daily attendance rolls and follow up absences according to documented protocols.	Class rolls and follow up Compass communication records and chronicles.
Parents/Carers and Students	
Provide NT Christian Schools with all information required and requested by the school along with other information that may assist the school to best support student learning.	Application Form and supporting documentation.
Comply with Conditions of Enrolment and conduct expectations.	Signed enrolment agreement and other required documents.
Partner with your college to support your child's and their classmate's education.	
Inform the college of any changes to information related to your child that may impact the child's education or wellbeing, or our communications with you or emergency contacts.	Communication records.
Ensure school-aged child attends school and is provided required uniform, resources and daily cares to support their learning.	Attendance records.
Notify the school of reason for non-attendance as per school procedures.	Attendance and communication records.
Pay fees by due dates and in accordance with any payment plans.	Account and fee statements.

8 Definitions and acronyms

The following terms used throughout this policy are defined as follows:

Term	Definition
Compass	A digital Record Management System used by NT Christian Schools at the time this period was written for capturing data relevant to students and their enrolment, education and welfare.
Disability	Includes physical, intellectual, psychiatric, sensory, neurological, and learning disabilities, as well as physical disfigurements, and the presence of disease-causing organisms in the body. This includes past, present, and future disabilities as well as imputed disabilities and covers behaviour that is a symptom or manifestation of the disability.
Discrimination	Can be 'direct': any less favourable treatment of a person on the grounds of their disability, or 'indirect': when persons are required to comply with a requirement or condition, but cannot because of disability, and the requirement or condition has the effect of disadvantaging the person with disability.
ELC	Early Learning Centre: preschool and long day-care programs offered to children aged three (3) to school age.
Enrolment Agreement	Means the general terms of enrolment and engagement with schools governed by NT Christian Schools as documented in relevant policy, enrolment applications, and agreements signed by those electing to enrol a child in a school of NT Christian Schools.
NTBOS	Northern Territory Board of Studies - provides advice on curriculum, assessment, reporting and certification to all schools in the Northern Territory
NTCET	Northern Territory Certificate of Education and Training
Parent	A child's father, mother, or any other person who has parental responsibility for the child. The term parent refers to a person who raises, nurtures and cares for a child, usually the biological or adoptive parents as well as the role of parent fulfilled by another family member, carer or legally appointed guardian, or parent under customary law or traditions. ²³ (Parents have a God-given responsibility to educate and nurture their children to love and serve God in every aspect of their lives Deut 11:18-21, Prov 22:6, Eph 6:4)
Principal	The person appointed as head of a College by the Board of NT Christian Schools.
SACE	South Australian Certificate of Education
Student	Refers to the child or student (including mature aged) to whom the enrolment (or enrolment application) applies.
Transition	The first year of full-time school in primary school. Children must turn five (5) years old before 30 June of the year of enrolment.

²³ Care and Protection of Children Act 2007 NT, sections 17, 22; Education Act 2015 NT, sections 6, 7.

VET	Vocational Education and Training
Waiting List	A list of children waiting for an enrolment position with NT Christian Schools.

9 Related legislation and policy

9.1 NT Christian School policies and procedures

- Enrolment Application and Agreement
- Fee Policy
- Privacy Protections Policy
- Records Management Policy
- Behaviour and Culture Management Policy
- Campus values-based Behaviour and Culture Frameworks.
- Parent, Volunteer, Visitor and Contractor Code of Conduct
- Student Code of Conduct
- Statement of Belief
- Inclusion and Support Policy
- Bullying and Harassment and Discrimination Prevention Policy
- Prohibited Substances and Items Policy
- Infectious Diseases and Illness Policy

9.2 Legislation

- Education Act 2015 (NT)
- Care and Protections Act 2007 (NT)
- Disability Discrimination Act 1992 (Cth)
- Australian Consumer Law established in accordance with the Competition and Consumer Act 2010 (Cth)
- Family Law Act 1975 (Cth)
- Health Records and Information Act
- Privacy Act 1988 (Cth)
- Information Act 2002 (NT)
- Australian Education Act 2013 (Cth)
- Australian Education Regulation 2013 (Cth)
- Racial Discrimination Act 1975 (Cth)
- Sex Discrimination Act 1984 (Cth)

9.3 Other relevant resources

- NT Non-Government Schools Registration Standards
- Education Regulations 2015